



Planner/Planning Technician: The Southwest Region Planning Commission (SWRPC) is looking to fill a position of Planner or Planning Technician.

Background: SWRPC is based in Keene, NH and serves 33 communities of the Monadnock Region. Duties will address community and economic development along with contributing to a range of projects comprising the agency work program in areas such as transportation, housing, and public health planning – with a focus toward sustainability. SWRPC utilizes a professional and integrated approach in serving member municipalities, encourages coordination and collaboration among a range of stakeholders. To learn more about SWRPC and the region we serve, review the regional plan: http://swrpc.org/files/MonadnockRegionFuture_RegionalPlan_FINAL.pdf

Qualifications/Requirements: Bachelor’s degree in planning or related field. Master’s degree preferred. Experience and/or internship in professional planning environment a plus.

Additional Qualities: Must be well organized and have the ability to multi-task. Basic understanding of planning principles and practices, research and analytical skills, writing and presentation skills, interpersonal skills, ability to follow instructions and meet deadlines, and familiarity with common office computer applications. Experience with grant writing and administration a plus. Must have a valid driver’s license and be able to attend occasional evening meetings.

Compensation: Full-time, salaried position with competitive benefits package. Salary commensurate with qualifications and experience.

Other: Located in the heart of New England, southwest New Hampshire is a predominantly rural region which offers attractive quality of life features and an abundance of seasonal outdoor recreation opportunities while being situated in relative proximity to several urban centers.

To Apply: Submit cover letter, resume, and writing sample via email to tmurphy@swrpc.org and/or mail to the address below. Professional references may also be included.

Tim Murphy, Executive Director
Southwest Region Planning Commission
37 Ashuelot Street
Keene, NH 03431

Deadline: Position open until filled. EOE. SWRPC reserves the right to close this position announcement and search process at any time at its sole discretion.