



Planning Technician: The Southwest Region Planning Commission (SWRPC) is looking to fill the position of Planning Technician.

Background: SWRPC is based in Keene, NH and serves 33 communities of the Monadnock Region. Duties will focus on a range of projects comprising the agency work program including the areas of transportation, economic development, energy, and public health planning. SWRPC utilizes a professional approach in serving member municipalities, encourages coordination and collaboration among a range of stakeholders, and its work is grounded in sustainable planning principles. To learn more about SWRPC and the region we serve, review the regional plan at this link: http://swrpc.org/files/MonadnockRegionFuture_RegionalPlan_FINAL.pdf

Qualifications/Requirements: Bachelor's degree in planning or related field. Master's degree preferred. Experience and/or internship in professional planning environment a plus.

Additional Qualities: Basic understanding of general planning principles and practices, research and analytical skills, ability to multi-task, familiarity with common office computer applications, well organized, writing and presentation skills, interpersonal skills, and the ability to follow instructions and meet deadlines. Experience with GIS a plus. Must have a valid driver's license and be able to attend evening meetings.

Compensation: Full-time, salaried position with competitive benefits package. Salary commensurate with qualifications and experience.

Other: Located in the heart of New England, southwest New Hampshire is a predominantly rural region which offers attractive quality of life features and an abundance of seasonal outdoor recreation opportunities while being situated in relative proximity to several urban centers.

To Apply: Submit cover letter, resume, salary requirements, and writing sample via email to tmurphy@swrpc.org and/or mail to the address below. Professional references may also be included.

Tim Murphy, Executive Director
Southwest Region Planning Commission
37 Ashuelot Street
Keene, NH 03431

Deadline: Position open until filled. EOE. SWRPC reserves the right to close this position announcement and search process at any time at its sole discretion.